

Adaptive Technology Center for New Jersey Colleges

at The College of New Jersey

Department of Special Education
P. O. Box 7718
Ewing, NJ 08628

Phone: (609)771-2610
Fax: (609)637-5172
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COLLEGE LENDING AGREEMENT

The undersigned, an authorized representative of _____
Name of Institution

hereby agrees that all hardware, software, assistive devices, low-tech materials, and other items borrowed from the Adaptive Technology Center for New Jersey Colleges will:

- a. be requested and used by the institution for the sole purpose of enabling eligible students with visual, hearing, and/or learning disabilities to meet the academic demands of the institution;
- b. be borrowed for a term of *one semester*;
- c. be used with reasonable care, with precautions against damage and in a secure location;
- d. be used only for educational or education-related purposes;
- e. not be lent to ineligible students, sold or otherwise disposed of.

I further agree that:

- a. pick-up and delivery of heavy, large and fragile items will be the responsibility of the borrowing institution;
- b. training will be requested from the center if needed;
- c. all repair and/or replacement costs will be the responsibility of the borrowing institution;
- d. the center will be notified immediately of any loss or damage to the equipment;

I assure the Adaptive Technology Center that:

- a. the student has presented written evidence of his/her disability;
- b. the student is registered for one or more classes by this New Jersey college or university;
- c. or is registered in an extension course offered off campus by this New Jersey college or university.

Signed: _____ Date: _____

Print Name and Title: _____

Shipping Address: _____ Phone: _____

Fax: _____

Email: _____
