

Adaptive Technology Center for New Jersey Colleges
at The College of New Jersey

Department of Special Education
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COLLEGE LENDING AGREEMENT

The undersigned, an authorized representative of _____
Name of Institution

hereby agrees that all hardware, software, assistive devices, low-tech materials, and other items

borrowed from the Adaptive Technology Center for New Jersey Colleges will:

- be requested and used by the institution for the sole purpose of enabling eligible students with visual, hearing, and/or learning disabilities to meet the academic demands of the institution;
- be borrowed for a term of *one semester*;
- be used with reasonable care, with precautions against damage and in a secure location;
- be used only for educational or education-related purposes;
- not be lent to ineligible students, sold or otherwise disposed of.

I further agree that:

- pick-up and delivery of heavy, large and fragile items will be the responsibility of the borrowing institution;
- training will be requested from the center if needed;
- all repair and/or replacement costs will be the responsibility of the borrowing institution;
- the center will be notified immediately of any loss or damage to the equipment;

I assure the Adaptive Technology Center that:

- the student has presented written evidence of his/her disability;
- the student is registered for one or more classes by this New Jersey college or university;
- or is registered in an extension course offered off campus by this New Jersey college or university.

Signed: _____ Date: _____

Print Name and Title: _____

Shipping Address: _____ Phone: _____

_____ Fax: _____

_____ Email: _____